

**Key Action 1**  
**- Mobility for learners and staff -**  
**Higher Education Student and Staff Mobility**

**Inter-institutional<sup>1</sup> agreement 2017-18<sup>2</sup>**

**between institutions from**  
**Programme and Partner Countries<sup>3</sup>**  
[Minimum requirements]<sup>4</sup>

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects of the organisation and management of the mobility, in particular the recognition of the credits (or equivalent) awarded to students by the partner institution. The institutions also commit to sound and transparent management of funds allocated to them through Erasmus+.

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<sup>1</sup> Inter-institutional agreements can be signed by two or more higher education Institutions (HEIs), at least one of them must be located in a Programme Country of Erasmus+.

<sup>2</sup> Higher Education Institutions have to agree on the period of validity of this agreement

<sup>3</sup> Erasmus+ Programme Countries are the 28 EU countries, the EFTA countries and other European countries as defined in the Call for proposals. Eligible Partner Countries are listed in the Programme Guide.

<sup>4</sup> Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

## A. Information about higher education institutions

Full name of the institution / country	Erasmus code or city <sup>5</sup>	Contact details <sup>6</sup> (email, phone)	Website (eg. of the course catalogue)
<p>Кыргызско-Российский Славянский университет</p> <p>Kyrgyz-Russian Slavic University</p>	<p>PIC: 994773801</p>	<p><b>Contact Person</b> Liubow Skreminskaia <a href="mailto:slr2002@mail.ru">slr2002@mail.ru</a> Department of History and Culturology</p>	<p><a href="https://www.krsu.edu.kg">https://www.krsu.edu.kg</a></p>
<p>Uniwersytet Śląski w Katowicach</p> <p>University of Silesia in Katowice</p>	<p>PL KATOWIC01 46641-EPP-1-2014-1-PL-EPPKA3-ECHE PIC: 999917614</p>	<p><b>Erasmus Office</b> <b>Department of International Relations (EO-DIR),</b> ul. Bankowa 12, 40-007 KATOWICE, Poland <a href="http://www.erasmus.us.edu.pl">www.erasmus.us.edu.pl</a> <a href="mailto:erasmus@us.edu.pl">erasmus@us.edu.pl</a> Fax/phone: +48 32 359 11 78</p> <p><b>Contact Person</b> Dr hab. Anna Gomółka, <a href="mailto:anna.gomola@us.edu.pl">anna.gomola@us.edu.pl</a> Institute of Cultural and Interdisciplinary Studies, Plac Sejmu Śląskiego 1, 40-032 Poland</p> <p><b>Institutional Erasmus+ Coordinator:</b> Mr. Jarosław Gaśior (EO-DIR) <a href="mailto:jaroslaw.gasior@us.edu.pl">jaroslaw.gasior@us.edu.pl</a></p>	<p><a href="http://www.erasmus.us.edu.pl">http://www.erasmus.us.edu.pl</a></p> <p><a href="http://www.us.edu.pl">http://www.us.edu.pl</a></p>

<sup>5</sup> Higher Education Institutions (HEI) from Erasmus+ Programme Countries should indicate their Erasmus code while Partner Country HEIs should mention the city where they are located.

<sup>6</sup> Contact details to reach the senior officer in charge of this agreement.

## B. Mobility numbers<sup>7</sup> per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

[\*Optional: subject area code & name and study cycle are optional.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching  [total number of days of teaching periods or average duration*]	Staff Mobility for Training *
Kyrgyz-Russian Slavic University	PL KATOWIC01	220 ERA-0.80	Humanities	2x (5+2) = 7 days	-
PL KATOWIC01	Kyrgyz-Russian Slavic University	220 ERA-0.80	Humanities	2x (5+2) = 7 days	-

<sup>7</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*:  
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code or city]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>8</sup>	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
Kyrgyz-Russian Slavic University	220 Humanities	Russian	English		B2
PL KATOWIC01	220 Humanities	Polish	English (for indicated subjects)		B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

<sup>8</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

#### **D. Respect of fundamental principles and other mobility requirements**

The higher education institution(s) located in a **Programme Country** of Erasmus+ must respect the Erasmus Charter for Higher Education of which it must be a holder. The charter can be found here: [https://eacea.ec.europa.eu/erasmus-plus/actions/erasmus-charter\\_en](https://eacea.ec.europa.eu/erasmus-plus/actions/erasmus-charter_en)

The higher education institution(s) located in a **Partner Country** of Erasmus+ must respect the following set of principles and requirements:

The higher education institution agrees to:

- Respect in full the principles of non-discrimination and to promote and ensure equal access and opportunities to mobile participants from all backgrounds, in particular disadvantaged or vulnerable groups.
- Apply a selection process that is fair, transparent and documented, ensuring equal opportunities to participants eligible for mobility.
- Ensure recognition for satisfactorily completed activities of study mobility and, where possible, traineeships of its mobile students.
- Charge no fees, in the case of credit mobility, to incoming students for tuition, registration, examinations or access to laboratory and library facilities. Nevertheless, they may be charged small fees on the same basis as local students for costs such as insurance, student unions and the use of miscellaneous material.

The higher education institution located in a **Partner Country** of Erasmus+ further undertakes to:

##### **Before mobility**

- Provide information on courses (content, level, scope, language) well in advance of the mobility periods, so as to be transparent to all parties and allow mobile students to make well-informed choices about the courses they will follow.
- Ensure that outbound mobile participants are well prepared for the mobility, including having attained the necessary level of linguistic proficiency.
- Ensure that student and staff mobility for education or training purposes is based on a learning agreement for students and a mobility agreement for staff validated in advance between the sending and receiving institutions or enterprises and the mobile participants.
- Provide assistance related to obtaining visas, when required, for incoming and outbound mobile participants. Costs for visas can be covered with the mobility grants. See the information / visa section for contact details.
- Provide assistance related to obtaining insurance, when required, for incoming and outbound mobile participants. The institution from the Partner Country should inform mobile participants of cases in which insurance cover is not automatically provided. Costs for insurance can be covered with the organisational support grants. See the information / insurance section for contact details.
- Provide guidance to incoming mobile participants in finding accommodation. See the information / housing section for contact details.

### **During and after mobility**

- Ensure equal academic treatment and services for home students and staff and incoming mobile participants and integrate incoming mobile participants into the institution's everyday life, and have in place appropriate mentoring and support arrangements for mobile participants as well as appropriate linguistic support to incoming mobile participants.
- Accept all activities indicated in the learning agreement as counting towards the degree, provided these have been satisfactorily completed by the mobile student.
- Provide, free-of-charge, incoming mobile students and their sending institutions with transcripts in English or in the language of the sending institution containing a full, accurate and timely record of their achievements at the end of their mobility period.
- Support the reintegration of mobile participants and give them the opportunity, upon return, to build on their experiences for the benefit of the Institution and their peers.
- Ensure that staff are given recognition for their teaching and training activities undertaken during the mobility period, based on a mobility agreement.

## **E. Additional requirements**

*[To be completed if necessary. Other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff including cultural preparation before mobility; the recognition tools used]*

*[Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]*

### **Kyrgyz-Russian Slavic University:**

- Incoming Erasmus students have to take main part of their workload from the Kyrgyz-Russian Slavic University (KRSU) faculty and department that coordinates the bilateral agreement. Some additional workload can be made up of courses from different faculties.
- Incoming teaching staff must be individually accepted by the KRSU faculty and department that coordinates the bilateral agreement. The acceptance will be based on the candidate's working plan and its adequacy to the teaching programme of the KRSU host didactic unit.
- Incoming non-teaching staff must be individually accepted by the department, service or unit concerned, based on the proposed working plan and the availability of the department, service or unit to host visitors.
- The KRSU in Bishkek places the utmost importance on providing equal opportunities for people with disabilities. Our university is constantly re-examining the needs of students and employees with disabilities and the challenges they may encounter during their studies and work. We are committed to ensuring equal access to sources of knowledge, new educational programs, modern technological solutions and the appropriate conditions of studies and work.

Detailed information:

[www.krsu.edu.kg](http://www.krsu.edu.kg),

E-mail: [krsu@krsu.edu.kg](mailto:krsu@krsu.edu.kg), [ird@krsu.edu.kg](mailto:ird@krsu.edu.kg)

T./F.: +996 312 66 25 67, +996 312 66 43 11 78, +996 312 43 11 69

44 Kievskaya Street, Bishkek 720000, Kyrgyzstan

### **PL KATOWIC01:**

- Incoming Erasmus students have to take main part of their workload from the US faculty and department that coordinates the bilateral agreement. Some additional workload can be made up of courses from different faculties.
- Incoming teaching staff must be individually accepted by the US faculty and department that coordinates the bilateral agreement. The acceptance will be based on the candidate's working plan and its adequacy to the teaching programme of the US host didactic unit.
- Incoming non-teaching staff must be individually accepted by the department, service or unit concerned, based on the proposed working plan and the availability of the department, service or unit to host visitors.
- The University of Silesia in Katowice places the utmost importance on providing equal opportunities for people with disabilities. Our university is constantly re-examining the needs of students and employees with disabilities and the challenges they may encounter during their studies and work. We are committed to ensuring equal access to sources of knowledge, new educational programs, modern technological solutions and the appropriate conditions of studies and work.

Detailed information:

[www.bon.us.edu.pl](http://www.bon.us.edu.pl), [bon@us.edu.pl](mailto:bon@us.edu.pl), +48 32 359 1998 (Bankowa 14, 40-007 Katowice, Poland)

[www.erasmus.us.edu.pl](http://www.erasmus.us.edu.pl), [erasmus@us.edu.pl](mailto:erasmus@us.edu.pl), +48 32 3591178, (Bankowa 12, 40-007 Katowice, Poland)

## F. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code or city]	Autumn term* [month]	Spring term* [month]
Kyrgyz-Russian Slavic University	not applicable	not applicable
PL KATOWIC01	not applicable	not applicable

*[\* to be adapted in case of a trimester system]*

2. The receiving institution will send its decision within: not applicable.
3. A Transcript of Records will be issued by the receiving institution no later than [xx] weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]* - not applicable
4. Termination of the agreement

*[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]*



## G. Information

### 1. Grading systems of the institutions

*[It is recommended that receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide<sup>9</sup>. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.]*

Not applicable

### 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code or city]	Contact details (email, phone)	Website for information
Kyrgyz-Russian Slavic University	ird@krsu.edu.kg  +996 312 62 54 12	<a href="https://www.krsu.edu.kg/index.php?option=com_content&amp;view=article&amp;id=1218&amp;Itemid=665&amp;lang=en">https://www.krsu.edu.kg/index.php?option=com_content&amp;view=article&amp;id=1218&amp;Itemid=665&amp;lang=en</a>  <a href="https://www.krsu.edu.kg/index.php?option=com_content&amp;view=article&amp;id=1109&amp;Itemid=636&amp;lang=en">https://www.krsu.edu.kg/index.php?option=com_content&amp;view=article&amp;id=1109&amp;Itemid=636&amp;lang=en</a>
PL KATOWICE	<a href="mailto:erasmus@us.edu.pl">erasmus@us.edu.pl</a>	<a href="http://www.erasmus.us.edu.pl">http://www.erasmus.us.edu.pl</a> or <a href="http://kandydat.us.edu.pl/katalog_kursow/">http://kandydat.us.edu.pl/katalog_kursow/</a> Ministry of Foreign Affairs Republic of Poland information for foreigners: <a href="http://www.msz.gov.pl/en/entering_Poland/">http://www.msz.gov.pl/en/entering Poland:</a> <a href="http://www.msz.gov.pl/en/travel_to_poland/entering_poland/entering_poland">http://www.msz.gov.pl/en/travel to poland/entering poland/entering poland</a> visa requirements: <a href="http://www.msz.gov.pl/en/travel_to_poland/visa/visa">http://www.msz.gov.pl/en/travel to poland/visa/visa</a>

<sup>9</sup> [http://ec.europa.eu/education/tools/docs/ects-guide\\_en.pdf](http://ec.europa.eu/education/tools/docs/ects-guide_en.pdf)

### **3. Insurance**

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

<b>Institution [Erasmus code or city]</b>	<b>Contact details (email, phone)</b>	<b>Website for information</b>
Kyrgyz-Russian Slavic University	ird@krsu.edu.kg +996 312 66 29 60	<a href="https://concept.kg/en/insurance/">https://concept.kg/en/insurance/</a>
PL KATOWIC01	<a href="mailto:erasmus@us.edu.pl">erasmus@us.edu.pl</a>	<a href="http://www.erasmus.us.edu.pl">http://www.erasmus.us.edu.pl</a>



### **4. Housing**

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

<b>Institution [Erasmus code or city]</b>	<b>Contact details (email, phone)</b>	<b>Website for information</b>
Kyrgyz-Russian Slavic University	ird@krsu.edu.kg +996 312 66 29 60	<a href="https://concept.kg/en/news/12/">https://concept.kg/en/news/12/</a>
PL KATOWIC01	<a href="mailto:erasmus@us.edu.pl">erasmus@us.edu.pl</a>	<a href="http://www.erasmus.us.edu.pl">http://www.erasmus.us.edu.pl</a> ( <a href="http://www.erasmus.us.edu.pl/accommodation">http://www.erasmus.us.edu.pl/accommodation</a> - direct link to accommodation info)

## H. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code or name and city]	Name, function	Date	Signature <sup>10</sup>
<p>Кыргызско-Российский Славянский университет</p> <p>Kyrgyz-Russian Slavic University</p>	<p>Prof. Vladimir Nifadiev</p> <p>Rector</p>	<p>26 Apr 20</p>	
<p>Uniwersytet Śląski w Katowicach</p> <p>University of Silesia in Katowice</p>	<p>dr hab. prof. UŚ Tomasz Pietrzykowski</p> <p>Vice-Rector for Internationalisation, Institutional Affairs and Public Relations</p>	<p>17.05. 2018</p>	<p><i>[Signature]</i></p> <p><b>PROREKTOR</b> ds. Współpracy Międzynarodowej i Krajowej</p> <p>dr hab. Tomasz Pietrzykowski, prof. UŚ</p> 

<sup>10</sup> Scanned copies of signatures or digital signatures may be accepted depending on the national legislation